

Resolution of Meeting dated 22.06.2015:

Venue: Conference Room, WBSAP&CS, Swasthya Bhawan, Kolkata-700091

Date: 22.06.2015

Time: 1p.m.

Attended by:

1. Shri Onkar Singh Meena, Secretary in the Dept. of H& FW, Govt. of West Bengal and Project Director, WBSAP&CS.
2. Shri Biplab Das, Joint Secretary in the Dept. of H& FW, Govt. of West Bengal and Additional Project Director, WBSAP&CS.
3. Shri Soumitra Laha, Joint Director (Finance), WBSAP&CS
4. Dr. Nishi Kanta Halder, Joint Director(BSD), WBSAP&CS
5. Dr. Pankaj Kumar Mondal, Joint Director (CST), WBSAP&CS
6. Dr. Dipendra Narayan Goswami, Joint Director(TI), WBSAP&CS
7. Dr. Nayan Kumar Chanda, Deputy Director (Blood Safety), WBSAP&CS
8. Dr. Swapan Kumar Hury, Deputy Director (Surveillance), WBSAP&CS
9. Dr. Swapan Kumar Saren, Deputy Director(STI) WBSAP&CS
10. Smt. Sumita Samanta, Deputy Director(SP&M, IEC), WBSAP&CS
11. Smt. Reema Maitra, Assistant Director(Procurement), WBSAP&CS
12. Dr. Kalyan Ranjan Mukherjee, Assistant Director(Blood Safety), WBSAP&CS
13. Dr. Biplabendu Talukdar, Assistant Director(Medical), SBTC, WB
14. Dr. Suman Ganguly, PPTCT Consultant, WBSAP&CS
15. Smt. Ishita Das, Assistant Director(Procurement) & Store-In-Charge, WBSAP&CS
16. Shri Jagadish Jana, Assistant Director(GIPA), WBSAP&CS
17. Shri Soumya Mondal, Assistant Director(M&E, ICTC), WBSAP&CS
18. Shri Smarajit Roy, Assistant Director (VBD), WBSAP&CS
19. Shri Saibal Maity, Assistant Director,(PPTCT), WBSAP&CS
20. Shri Goutam Dey, Assistant Director(Lab Service), WBSAP&CS
21. Shri Atish Krishna Mallick, Assistant Director(Quality Manager-Blood Safety), WBSAP&CS.

Memo. No.: ACS/IE - 09 - 2014/571

Dated: 08-07-2015

The meeting was held on 22.06.2015 at 1 p.m. at the Conference Hall of WBSAP&CS, Swasthya Bhawan, Kolkata-700091. The same was convened and chaired by the Project Director, WBSAP&CS.

- ✓ Settlement of unadjusted advances against all earlier grants to be expedited by all Divisions. Release for fund for the second quarter shall be made after receiving all pending SOE/UCs of the first quarter.

- ✓ All Divisional Heads, WBSAP&CS are being advised to carefully verify all the documents received for decentralized recruitment from different districts as per NACO prescribed criteria as well as advertised criteria for the respective positions. For this monitoring purpose, a Checklist and Scrutiny Sheet should be prepared and signed with full signature and name of concerned officers.
- ✓ Crisis has emerged due to non-optimal utilization of safe blood at different State Govt. Blood Banks despite of availability of testing kits. Blood Safety Division, WBSAP&CS is being advised to develop a second channel of communication of strong monitoring and supervision with peripheral units and to ensure uninterrupted supply of safe blood and smooth running of Blood Banking Service across the state.
- ✓ Blood Safety Division, WBSAP&CS is being advised to dispose of Paediatric Blood Bags according to consumption pattern and to share information with the Managing Director, NHM for relocation to different MCHs for Blood Transfusion Services.
- ✓ It is also being advised to Blood Safety Division, to incorporate the IT hardware requirements of non-listed Blood Banks along with listed Blood Banks for implementation of BBIMS software.
- ✓ Blood Safety Division, WBSAP&CS is in necessitated of HIV Rapid Test kit –I for Blood Bank usage purpose. BSD, WBSAP&CS may relocate number of tests from their at hand stock to Blood Safety Division to combat the crisis, if arises.
- ✓ Joint Director (BSD) and Deputy Director (Blood Safety) are being advised to instigate a synchronized assessment of HIV Rapid Test Kit-I's annual requirement. It is also advised to place the requisition to Procurement Division after getting the confirmation of upcoming supply of test kits from NACO.
- ✓ Assistant Director (ICTC) is being advised to maintain stock position of each and every district. It is also emphasized to give priority to Secondary Level Hospitals' stock position.
- ✓ Out of the targeted 60 ICTCs at PHCs, so far 38 centres have opened till now and 30 centres out of that have started reporting. BSD, WBSAP&CS has ensured functionality of the residual 22 centres in Murshidabad district at the earliest.

- ✓ The present stock position Nevirapine Suspension and DBS kits for PPTCT activities are adequate. Therefore, BSD, WBSAP&CS is being advised to relocate out Nevirapine and DBS kits among all the districts within the State through Courier Service facility. It is ensured that scarcity of fund may not be raised for such reallocation.
- ✓ STI division, WBSAP&CS to prioritize the gap analysis between the requirement of DSRCs and procurement of kits, consumables etc. It is advised to procure kits, consumables through DRS facility and maintain stock for atleast six months. Review meetings of DSRCs are advised to be rescheduled and in consolidated with other divisions of WBSAP&CS.
- ✓ Two new DSRCs to be opened to confirm on the readiness of the sites at SDHs. On approval of sites, fund requisition for logistics/equipments and others to be placed to the competent authority for necessary sanction. The expenditure for relocation of STI Clinics as per suitability in hospitals may be borne by WBSAP&CS, if requires.
- ✓ STI Division, WBSAP&CS, is being advised to issue TI-NGOs' Doctor's prescribed medicines to the patients after receiving line listing details only.
- ✓ The size and site validation process of TI-NGOs has been started. 17 Grant-in-Award letters of NGOs have already been issued. TI Division, WBSAP&CS is being advised to arrange a training programme for TI staff.
- ✓ The stock position of ARV drugs, CD4 kits/reagents and consumables in CST Division, WBSAP&CS is adequate at present. It is being advised to maintain a Weekly Stock Report and submission of SOEs of ART centres of previous released advances.
- ✓ The Store- In-Charge, WBSAP&CS, is being advised to maintain Weekly Stock Report and place the same to the Additional Project Director, WBSAP&CS. Physical verification of existing stock, lying at WBSAP&CS' Store should be ensured by the all divisions of WBSAP&CS from time to time.
- ✓ It is also being advised to all divisions to place a schedule of distribution to the Store-In-Charge, WBSAP&CS so that a consolidated dispatch programme can be planned.

- ✓ 81 participants participated in the selection process for Empanelment of Folk Troupes for IEC activities of WBSAP&CS. The EOI process for Official Page of WBSAP&CS in Social Media (Facebook, Twitter) is to be completed. IEC Division, WBSAP&CS is being directed to made proper compliance of unrealized and/or objectionable bills for the financial year 2014-15.
- ✓ Raw data on HIV Sentinel Surveillance 2014-'15 expected to be received within six months after receiving completion Certificate by NACO from RI, NICED, Kolkata.
- ✓ Regarding IBBS, re-clustering 4 (Four) domains are to be completed.
- ✓ Previous rounds of HIV Sentinel Surveillance data reveal that HIV prevalence rate is declining except for few geographical pockets and among HRG groups like MSM & Truckers.

The meeting ended with vote of thanks to the Chair.

Boony
8/7/15

**Joint Secretary, Deptt. of H&FW &
Addl. Project Director, WBSAP&CS**

Dated: *08-07-2015*

Memo. No.: *ACS/IE-09-2015/574/1(22)*

Copy forwarded for necessary information to the:

1. Secretary, Deptt. of H&FW & Project Director, WBSAP&CS
2. Joint Director (Finance), WBSAP&CS
3. Joint Director (BSD), WBSAP&CS
4. Joint Director (CST), WBSAP&CS
5. Joint Director (TI), WBSAP&CS
6. Deputy Director (Blood Safety), WBSAP&CS
7. Deputy Director (Surveillance), WBSAP&CS
8. Deputy Director (STI) WBSAP&CS
9. Deputy Director (SP&M, IEC), WBSAP&CS
10. Assistant Director (Procurement), WBSAP&CS
11. Assistant Director (Nursing), WBSAP&CS
12. Assistant Director (Blood Safety), WBSAP&CS
13. Assistant Director (Medical), SBTC, WB
14. PPTCT Consultant, WBSAP&CS
15. Assistant Director (Procurement) & Store-In-Charge, WBSAP&CS
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21. Assistant Director (Lab Service), WBSAP&CS
22. Assistant Director (Quality Manager-Blood Safety), WBSAP&CS.

B. S. S. / 8/7/15

**Joint Secretary, Deptt. of H&FW &
Addl. Project Director, WBSAP&CS**